

New School High Admissions Policy

Open Enrollment

Open enrollment for the next academic year always begins on the first school day in October and concludes at 6 pm on the last Friday of February. If the last Friday of February is not a school day, open enrollment will close at 6 pm on the next school day. The open enrollment period shall be posted each year in local papers and registered with The Center for Charter Schools prior to the open enrollment period dates.

Following the close of open enrollment, if the number of applications exceeds the number of open seats, a random selection lottery determines acceptance. If the number of applications does not exceed the number of open seats, all applicants are accepted for their respective grades.

Lottery

The date, time, and place of the lottery will be posted to the school website. Lotteries will be held for any grade in which the number of applications exceeds the number of openings. An objective party who is not associated with New School High shall randomly select names by priority grouping, and applicants are accepted based on the order in which they are selected. The lottery continues until all names are drawn. Applicants who are not accepted will be placed on a waiting list in the order their names were drawn. The lottery will begin with the lowest grade level and continue to the highest grade level. Parents, community members and the general public may observe the process. The Center for Charter Schools may have a representative on-site to monitor the random selection drawing process.

Priority Group Preferences

The order of priority in which spaces for each grade will be filled will be as follows:

Priority Group #1

Students enrolled for the current school year who re-enroll on or before the last Friday of February.

Priority Group #2

Siblings of currently enrolled students will be given enrollment priority if an enrollment application form for each sibling is completed and returned on or before the last Friday of February. Sibling preference is defined as children who have at least one common parent/legal guardian. This preference is not available to applications received after open enrollment has closed.

Child(ren) of board members or a person employed part time or full time at New School High will be given enrollment priority if an enrollment application form for each child is completed and returned on or before the last Friday of February. Employee - child preference is defined as children for whom at least one parent or legal guardian meets the requirements as outlined by the employee handbook. This preference is not available to applications received after open enrollment has closed.

If space is not available in any grade level for this priority group, a separate lottery will be performed to determine the order of the sibling wait list.

Priority Group #3

New students accepted prior to the lottery. If the number of applicants for a grade is less than or equal to the number of spaces available for that grade, all new applicants for that grade are accepted and are enrolled prior to the lottery drawing for admissions.

Priority Group #4

Siblings of newly-enrolled students. When, at the close of Open Enrollment, one sibling is validly accepted into a grade that is not oversubscribed, or is accepted by lottery, any of that child's siblings who have timely applied, may enroll if space is available in their respective grades. If space is not available, they advance to the sibling wait list. This preference is not available to applications received after open enrollment has closed.

Priority Group #5

All remaining applicants. If there are more applicants than spaces available, a random selection lottery will be used to determine the order of those enrolled and wait listed. This preference is not available to applications received after open enrollment has closed.

Priority Group #6

Applicants after the close of open enrollment. For grades that are not oversubscribed at the end of open enrollment, applicants will be accepted on a first-come, first-served basis until the grade is full, at which time further applicants are placed on a wait list. For each grade with a wait list, all applications received will be placed on the wait list. Siblings and children of New School High employees will be placed at the top of the wait list above non-sibling, non-employee applicants who also applied after the close of open enrollment, but not above any student who applied during open enrollment.

For the purposes of enrollment priority, a parent's children, step-children, adopted children, foster children, and same household children, in which a parent or guardian resides, are all considered to be each other's siblings.

Subsequent Procedure

The Academy shall notify all applicants not chosen within one week following the random selection that their names were not selected and that their name has been placed on the Academy's official waiting list for future, potential openings based on their original completed application date.

The Academy shall notify all applicants chosen within one week following the random selection that their names were selected. All applicants offered a seat shall be required to affirmatively respond to an offer for acceptance within two weeks of the designated random drawing. If after two weeks from the time of the random selection there is no affirmative response, the waiting list will then be utilized to fill the open space.

Admission is Conditional

Applicants are required to fully complete all required enrollment materials and provide all necessary information. This includes, but is not limited to, the enrollment application form. Making an omission of a material fact or a false statement in enrollment application materials may be sufficient cause for denying an applicant consideration for enrollment or for expulsion after enrollment.

Equal Educational Opportunity

New School High does not charge tuition and does not discriminate in its pupil admissions policies or practices on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a disabled person, or any other basis not permitted by Michigan's public schools.

Adopted: January 28, 2015