

New School High Board of Directors Meeting

MEETING MINUTES -- Approved

Date: Wednesday, September 24, 2014

Time: 6:30 pm

Location: Plymouth District Library, 223 S. Main Street, Plymouth MI 48170

1. Call to Order

The meeting was called to order by Gayla Houser at 6:30 pm.

2. Roll call

Present: Gayla Houser, Mike Wright, Karen Phillippi

Absent: Carey Gary, Joanne Lamar

Guests: Corey Northrop, CMU Center for Charter Schools; Judy Arkwright, New School High development team; Cyndi Burnstein, School Leader.

3. Approval of the Agenda

Ms. Houser asked that the presentation listed under Item 6 be placed after Item 8 to accommodate Mr. Goldman's travel plans.

Ms. Houser moved to accept the agenda with the change in order. Mr. Wright seconded.

Discussion: None

The agenda was accepted by unanimous vote.

4. Approval of the Minutes of August 27, 2014

Mr. Wright moved to approve the minutes. Ms. Phillippi seconded.

Discussion: None

The minutes were accepted by unanimous vote.

5. Public Comment (on Agenda items only): None

6. Administrator's Report

A. Community Awareness Update

Cyndi Burnstein described the activities related to efforts to inform the community about the new school. The current school website must be expanded to accommodate more extensive content and to allow families to submit student registration information electronically. Informational meetings will be set for November. Ms. Burnstein reported that committed parent volunteers had come forward. The need for a media plan was discussed. Ms. Houser requested that a FAQ sheet be prepared to ensure a consistent message as well as a media outlet list.

B. Implementation Grant Update

Ms. Burnstein reported that the Charter School Implementation Grant Application was submitted on Tuesday, September 23 to the MDE. The application is expected to be reviewed by the MDE on Friday, September 26. Ms. Burnstein noted that the MDE and CMU provided valuable support throughout the application and submission process.

7. Treasurer's Report:

A. New Bank Account

Mr. Wright reported that a new bank account at Bank of America was established for New School High during the previous week. There is a current balance of \$100. There was discussion about identifying a banking institution that does not charge for services. The board was provided with copies of invoices for legal services for April- August.

8. Committee Report

A. Update on Facility Inspection and Lease

Mr. Goldman shared the report created by RMD Architects estimating costs for readying the facility for occupancy. Mr. Goldman will arrange to meet with a representative of the church committee to discuss costs. It is the expectation that a progress report will be available before the October board meeting.

B. HR/Finance Service Provider

Mr. Wright and Ms. Burnstein will be meeting with representatives from Accesspoint HR on October 8 to discuss services and timelines. Accesspoint was one of several service providers that responded to the RFP and was interviewed earlier in the year.

9. Administrator's Report

C. Presentation on Universal Design for Learning (UDL) by Judy Arkwright

Ms. Arkwright, of the New School High development team, shared a brief video and powerpoint presentation summarizing the principles of UDL. Variability among learners can be effectively addressed through multiple means of representation (the "what" of learning), multiple means of action and expression (the "how" of learning and demonstrating learning), and multiple means of engagement (the "why" of learning). Instruction at New School High is committed to the incorporation of UDL into its instructional practices to ensure that all learners can be successful.

10. Old Business: None

11. New Business: None

12. Consent Agenda: None

13. Announcements

Ms. Houser let the group know that she and Ms. Burnstein will be attending the CMU conference on October 30 and the Detroit Economic Club meeting on December 16.

Corey Northrop clarified CMU's board policy and administrative guidelines training process. Ms. Houser recommended that Ms. Phillippi, Ms. Gary, and Ms. Burnstein comprise the committee to participate in the training.

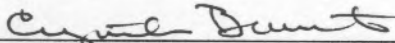
13. Extended Public Comment: None

14. Adjournment

Mr. Wright moved that the meeting be adjourned. Ms. Phillippi seconded. The meeting adjourned at 8:30 pm.

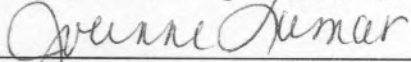
Minutes Certification:

Respectfully Submitted,



Cynthia Burnstein, Recording Secretary
September 24, 2014

Approved by New School High Board of Directors



Joanne Lamar, Board Secretary
September 24, 2014

October 29